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Board of Directors  
27 Balm Grove Avenue  
Asheville, NC 28806  
March 8, 2022  
5:30 pm

***Board Members: Gene Bell (Chair), Susan Shanor (Secretary), Robby Russell (Treasurer), David Robinson (Director), Kathey Avery (Director), Kerry Friedman (Director), Andy Barnett (Director), Gordon Grant (Director), Dwight Mullen (Director)***

**Present:** Susan Shanor  
Andy Barnett  
Dwight Mullen  
David Robinson  
Kerry Friedman  
Robby Russell  
Kathey Avery

**Absent:** Gene Bell  
Gordon Grant

**Additional Persons Present:** Dr Sherry Poole, School Director  
Wendy Matayabas, Business Operations Manager

### **I. Opening and Quorum**

The regular meeting was called to order by Robby Russell at 5:41 with seven of the nine members present.

### **II. Public Comments**

There were no public comments.

### **III. Approval of Consent Agenda and Minutes**

Kerry Friedman moved to approve the March 8, 2022 consent agenda and Susan Shanor seconds. Andy Barnett moved to approve the February 17, 2022 Special Meeting Minutes and Susan Shanor seconds. All unanimously agreed and motion was carried to approve.

### **IV. Discussion and Approval of School Recruitment Video**

Dr. Poole presented the completed school recruitment video. The video was very professional and the feedback was positive. The video will launch this week. It will be sent to all Peak families, uploaded to the Peak school website, and sent out on other social media outlets.

#### **V. School Leader Report**

Dr. Sherry Poole presented updates on the School Lottery. She also presented information on Federal Programs, Transportation, Food Service Position, Student Recruitment, Kindergarten Graduation, Consulting Service Contract, school Mask Policy, other School Policies, and PAPA Bylaws. ***Please see the attached School Leader Report for more details.***

#### **VI. Financial Report**

Robby Russell presented the financial report for the month.

#### **VII. Fundraising**

Susan Shanor had nothing new to report.

#### **VIII. Marketing**

Gordan Grant was absent so there was nothing to report.

#### **IX. Facility**

Gene Bell was absent and Andy Barnett presented. Trinity pastor, office staff, and congregation toured Peak Academy on Sunday March 6th, 2022.

#### **X. Additional Announcements**

Susan Shanor opened a discussion about school uniforms. And, Kathey Avery informed the board of a Community Engagement Event on May 21, 2022 from 1-4pm in Klondyke.

#### **XI. Adjournment**

Dwight Mullens moved to end the meeting and David Robinson seconds. All unanimously agreed and motion was carried. Meeting ends at 7:41 pm.

## School Leader Board Report

March 8, 2022

Lottery - 2022-2023: Update

**Gained 11 new applicants since our last board meeting**

As of 3/8/22, we have the following applicants:

Grade	Feb. 8th Meeting	March 8th Meeting
Kindergarten	39 of 70	45 of 70
1st Grade	6 of 6	8 of 2
2nd Grade	6 of 2	8 of 2
3rd Grade	5 of 2	6 of 2
<b>Total</b>	<b>56 of 80</b>	<b>67 of 80</b>

Total 2022-2023 lottery goal of 80 scholars at 18.1% attrition = 58 scholars

Current Enrollment at 5% attrition = 70 scholars

58 scholars (new) + 70 (current w/attrition) =

**128 projected enrollment for 2022-2023**

Current Enrollment: 2021-2022 - Unchanged

3/8/2022			2/8/2022	
Grade	Number of Scholars	Net Change	Grade	Number of Scholars
K	43	0	K	43
1st	11	0	1st	11
2nd	22	0	2nd	22
76			76	

**Federal Programs: Title I Consolidated Funds, ESSER, and ESEA**

In the fall of 2021, we were told that PEAK did not qualify for ESSER Funds because our school just opened. However, the ESSER Funds have now been added to CCIP for PEAK to apply:

<b>Fund Name</b>	<b>PEAK Allotment</b>	<b>Status</b>	<b>Purpose</b>
<b>ESSER III PRC 192 &amp; 193</b>	\$1,099.00	Substantially Approved <i>(Acadia will notify us when funds are received)</i>	Must be used to purchase Cyberbullying software for our student devices (We will be purchasing Go Guardian)
<b>ESSER III PRC 181</b>	\$307,964.00	Draft Started	Addressing learning loss - 20%; facility repairs/improvements to minimize virus transmission; improve air quality; coordination of preparedness and and response; providing principals/leaders with resources; addressing unique needs of special populations; improving preparedness and response; training to minimize virus transmission; supplies to sanitize and clean; long-term closure activities; education technology; mental health services; summer learning; and other ESSA eligible activities.
<b>ESSER II PRC 171</b>	\$137,192.00	Draft Started	Same as above
<b>IDEA</b>	\$20,264	Draft Completed (pending approval)	Must be used to reimburse us for portion of EC Specialist's salary
<b>Consolidated Funds (Title I - V) PRC 50 &amp; PRC 103</b>	\$46,210.00	Draft Started	Funding to supplement and provide special help to educationally deprived children from low-income families
<b>Total Funds Available to PEAK</b>	\$512,729.00		

**Definitions:****ESSER (Elementary & Secondary Schools Emergency Relief) Funds – COVID-19 Monies***How funds can be used:*

- Covid Relief Monies can be used for construction, renovation, repairing and improving school facilities to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.
- **Capital Expenditures**  
The ESSER I, ESSER II, and ESSER III Funds are subject to the Uniform Grants Guidance (Uniform Guidance) regulations. Uniform Guidance requirements state that capital expenditures for general purpose equipment (with a unit cost of \$5,000 or more), buildings and land, including material improvements to buildings and land, are allowable as direct costs only with prior written approval of the federal awarding agency or pass-through entity, as found in the Code of Federal Regulations (CFR) in 2 CFR 200.439.

**ESEA (Elementary and Secondary School Act)** – authorizes state-run programs for eligible schools and districts eager to raise the academic achievement of struggling learners and address the complex challenges that arise for students who live with disability, mobility problems, learning difficulties, poverty, or transience, or who need to learn English.

**ESEA Consolidated Funds – All Entitlement Funds**

- (1) Title I, Part A – Local Education Agency (LEA) Grants (Title I-A);
- (2) Title I, Part B – State Assessment Grants (Title I-B);
- (3) Title II, Part A – Supporting Effective Instruction State Grants (Title II-A);
- (4) Title III, Part A – English Language Acquisition State Grants (Title III-A);
- (5) Title IV, Part A – Student Support and Academic Enrichment Grants (Title IV-A or SSAE);
- (6) Title IV, Part B – 21st Century Community Learning Centers (Title IV-B);  
and
- (7) Title V, Part B, Subpart 2 – Rural and Low-Income School Program (Title V-B or RLIS).

**ESSA (Every School Succeeds Act)** – ESSA reauthorizes the nation’s national education law and longstanding commitment to equal opportunity for all students and replaces the No Child Left Behind Act of 2001.

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### Transportation:

- We have added an additional two stops in the morning and afternoon due to attendance issues tied to lack of transportation. Since adding the additional stops, attendance for those students affected has been 100%.
- Received a quote for an additional bus for next year through National Bus Sales

### Food Service:

Need to hire a permanent part-time food service person. Our afterschool facilitators have been covering this duty with our volunteers, but a permanent person is needed in that role. The person must have a ServSafe certification.

### 2022-2023 Upcoming Student Recruitment Events

Event	Date(s) Notes
“This is How We Roll!” Bus at Hillcrest & Klondyke	Sunday, March 13th (2-4PM)
YWCA Recruitment/Enrollment Event	Wednesday, March 16th (5:30 - 7 PM)
Head Start Parent Zoom Meeting Presentation	Tuesday, March 15th (10 AM - 11AM)
Thursday School Tours: 9:30 AM - 11 AM	3/10/22 3/17/22 (tentative) 3/31/22 4/7/22 4/21/22 4/28/22 5/5/22 5/12/22 6/2/22

### **PAPA (PEAK Academy Parent Association)**

1. *Newly elected officers (Two-year term)*
  - **President - Nweyna Smith**
  - **Vice President - Cody Stokes**
  - **Treasurer - Amy Cantrell**
  - **Secretary - Amparo Penny**
  - **Fundraising - Kathy Rennie and Ben Colvin**
2. Next Meeting - 3/9/22 - 6 PM via Zoom
3. Will be hosting a PEAK Fun Fest for current scholars, families, and the board on Saturday, May 14, 2022 at the PEAK Playground
4. Need Bylaws approved

### **Kindergarten Graduation**

By popular demand, PEAK will hold graduation for our 43 kindergarten scholars on Tuesday, June 7th at 11 AM at PEAK. All board members are encouraged to attend.