



Board of Directors
Meeting Minutes
8.9.22
27 Balm Grove Avenue
Asheville, NC 28806

Board Members: Gene Bell (Chair), Robby Russell (Treasurer), Susan Shanor (Secretary), Dwight Mullen (Director), Andy Barnett (Director), Kathey Avery (Director), Kerry Freidman (Director), Gordon Grant (Director), David Robinson (Director)

Present:

Robby Russell
Susan Shanor
Kerry Friedman
Dwight Mullen
David Robinson
Kathey Avery

Absent

Gene Bell
Andy Barnett
Gordon Grant

Additional Persons Present: Dr. Sherry Poole, Brenda Tipton, Andrea Wright, Camesha Minto, Malik Anderson

I. Opening and Quorum:

The regular meeting was called to order by Robby Russell at 5:43 PM with six of nine members present.

II. Public Comments:

There were no public comments.

III. Approval of Consent Agenda and Minutes

Kerry Friedman moved to approve the 8/9/2022 agenda, Susan Shanor seconds. All unanimously agree and motion carries to approve agenda. Kerry Friedman moves to approve minutes from the 6/28/22 Board Meeting, David Robinson seconds. All unanimously agree and motion carries to approve minutes. Kerry Russell moves to approve the 6/28/22 Closed Board Meeting Minutes, David Robinson seconds. All unanimously agree and motion carries to approve minutes.

IV. School Leader Report

Dr. Sherry Poole called on Malik Anderson to present a proposal for the YWCA to offer afterschool swim lessons to PEAK students. Robby Russell made a motion to approve the swimming program subject to confirmation of liability coverage to protect PEAK, transportation, and resolution of any other issues. David Robinson seconded the motion. All unanimously agreed and the motion passed. The Board thanked Malik for his work in putting this proposal together.

Dr. Poole presented the dashboard that she will use to report school metrics this year. Dr. Poole reported that the extra teacher in kindergarten has an EC background and will be designated for EC rather than the classroom. Dr. Poole committed to provide a baseline of student achievement by October. Discussion ensued around the necessity to build strong collaborative relationships between students, teachers and families with the United Way model of homework nights as an example. Robby expressed appreciation for providing metrics through the new dashboard.

Dr. Poole reported that the Dogwood Health Trust approved our grant request for \$268,000. In addition, the DHT granted PEAK an additional \$35,000, signaling their support that PEAK continue to offer after school programs free of charge. DHT will engage a company to work with PEAK on federal and other grants on our behalf. Dr. Poole will put together a proposal and will maintain a log of grants/date due/person responsible. Dwight Mullen emphasized that DHT's focus is on PEAK becoming self-sustaining and capacity building.

Dr. Poole reviewed the extra security upgrades at PEAK. Dr. Poole let the board know about the bus driver shortage and need for additional bus drivers.

Dr. Poole reported that professional development went well and requested Board approval for the 2022-2023 Asheville PEAK Academy Employee handbook. Susan Shanor made a motion to approve, Kathy Avery seconded. The motion unanimously carried. The request was made that documents be submitted in time for the Board to have plenty of time to review.

Due to her travel schedule Dr. Poole requested that the Board meeting be moved to Wednesday September 9th at 6:00PM for September only and the Board agreed.

V. Financial Report (Robby Russell)

Robby Russell reviewed the 2021-22 year-end finances. Surplus is \$132,486.07. Amount is somewhat less than anticipated due to three payroll cycles in June.

VI. Fundraising (Susan Shanor)

Susan Shanor reported that UNCA and PEAK will host a join event on October 26th at Chancellor Cable's home. The speaker is Chris Singleton. Susan asked for board help in providing names for the guest list to make sure the event introduces a diverse group of new donors, advocates and community influencers to PEAK.

VII. Facility (Gene Bell)

Dr. Poole notified the Board that more chairs and desks need to be purchased.

VIII. Marketing/Communications

None

IX. Election of Officers

The slate of officers was presented to the Board: Gene Bell, Chair; Robby Russell, Treasurer; Susan Shanor, Secretary. Nominations were solicited from the floor but there were no additional nominations. Kerry Friedman made the motion to approve the slate of officers; David Robinson seconded. All unanimously agree and the motion carries to elect the slate of officers.

X. Closed Session

Kerry Friedman makes the motion to move into closed session to discuss personnel matters. David Robinson seconds. The motion carries and the Board members move into closed session at 7:55PM. The Board returns to open session at 8:30PM.

XI. Additional Announcements

Kathey Avery announced the Health Equity Coalition to be held on August 20 at AB Tech and encouraged PEAK to have a presence at the event.

XII. Adjournment

Kerry Friedman makes the motion to adjourn the meeting, Susan Shanor seconds. All unanimously agree and motion carries. The meeting ends at 8:35 PM.