



Board of Directors
Meeting Minutes
5.10.22
27 Balm Grove Avenue
Asheville, NC 28806

Board Members: Gene Bell (Chair), Robby Russell (Treasurer), Susan Shanor (Secretary), Dwight Mullen (Director), Andy Barnett (Director), Kathey Avery (Director), Kerry Freidman (Director), Gordon Grant (Director), David Robinson (Director)

Present:

Gene Bell
Susan Shanor
Kerry Friedman
Dwight Mullen (arrived at 5:45)
Kathey Avery
David Robinson
Robby Russell (arrived at 5:40)
Andy Barnett

Absent:

Gordon Grant

Additional Persons Present: Dr. Sherry Poole, Brenda Tipton, Camesha Mento, Malik Anderson, Millad Nooraei, Andrea, Madison Clark, Glenn Goldwaite, and Nnweyna Smith

I. Opening and Quorum:

The regular meeting was called to order by Gene Bell at 5:34 PM with six of nine members present.

II. Public Comments:

There were no public comments.

III. Approval of Consent Agenda and Minutes

Susan Shanor moved to approve the 5.10.2022 consent agenda, Kerry Friedman seconds. Motion carries unanimously. David Robinson moves to approve the 4.12.22 minutes, Kerry Friedman seconds. Motion unanimously carries. Kerry Friedman moves to approve the 4.12.22 Special Board Meeting minutes, David Robinson seconds. Motion unanimously carries

IV. Presentation: Part-time Music Program at PEAK

Millad Nooraei presented his background in music, EC, and classroom behavioral issues and then engaged a few students at the piano in a musical demonstration.

V. School Leader Report

Dr. Sherry Poole presented the attached School Leader Report. Gene Bell will work with Dr. Poole on the meal service proposal for 2022-23. Andrea Wright presented the NCHPE Charter School Dispute Template. Kerry Friedman moves to adopt, Robby Russell seconds. The motion unanimously carries.

VI. Financial Report (Robby Russell)

Robby Russell reviewed the 4/1/ - 4/30/21 financial report

VII. Fundraising (Susan Shanor)

Susan Shanor announced that the final tour before school lets out is scheduled for May 19. She also announced that she submitted a grant proposal to First Bank to help offset the cost of the rising 3rd grade summer school to reduce summer learning loss.

VIII. Facility (Andy Barnett)

Andy announced that PEAK and Trinity United Methodist Church are in the final stages of negotiation for a three-year lease extension with the option to sublet additional space for non-instructional use. Andy is in the process of working out parking to accommodate more spaces for parents, buses, faculty, staff and visitors. The Board extended a thank you to Kerry, David, Andy and Dr. Poole for their negotiations on behalf of PEAK. David Robinson makes the motion to authorize an officer of PEAK to enter into the contract subject to working out the parking details. Susan Shanor seconds. The motion unanimously carries.

IX. Marketing/Communications (Gordon Grant)

Gordon Grant was absent so there was no marketing report.

X. Move into Closed Session

At 6:17 Robby Russell makes the motion to move into closed session to discuss personnel matters. Kerry Friedman seconds. The motion unanimously carries. The Board moved back into open session at 6:32. In closed session the Board approved five new hires.

XI. Additional Announcements

The discipline decision tree will be reviewed at the next board meeting.

A parent/student/teacher contract will be in place next year.

Dr. Poole is currently reviewing the student handbook for 2022-23.

PEAK's human resource consultant is reviewing the faculty handbook.

The PAPA activity has been moved to the beginning of school in order to give PAPA more time to prepare and to open the event to new families.

XII. Adjournment

Kerry Friedman moves to end the meeting, Robby Russell seconds. The motion unanimously carries. Meeting ends at 6:59PM.

School Leader Board Report

May 10, 2022

ENROLLMENT/LOTTERY (2022-2023):

- Lottery Numbers as of May 9th:

Grade	Confirmed	Registered on 4/27/22	5/13/22 Registration
K	33	21	12
1st	14	n/a	14
2nd	2	n/a	2
3rd	1	n/a	1
Total	50	n/a	29

- Registration for New Scholars (Classroom #4)

All new students will complete all required enrollment documents; complete preliminary assessment; meet teachers; and meet with nurses from MAHEC

- 1st - 3rd Grade (and Kindergarten) Registration: Friday, May 13th from 10 AM - 1 PM

Current Enrollment (2021-2022) and Anticipated Enrollment (2022-2023)

Current Enrollment as of 5/12/22		Returning	New Scholars (2022-2023)		Total Enrollment 2022-2023
Grade	Number of Scholars		Grade	Number	
			K	33	33
K	41	38	1st	14	52
1st	11	9	2nd	2	12
2nd	22	20	3rd	1	21
74		67	50		118

- **Recruitment Plan**

- **“This is How We Roll”** Mobile Recruiting Event will be held on Friday, May 13th at 2 PM after our on-site registration event from 10 AM - 1 PM. Staff will visit:
 - Klondyke
 - Hillcrest
 - Pisgah

- **New Hires:**

- Certified Lead Teacher - 5 years of experience (NC)
- Certified Lead Teacher - 14 years of experience (VA)
- Certified Lead Teacher - 14 years of experience (VA)
- Teaching Assistant - 3 years of experience (NC)

Federal Grants

PEAK is now eligible to apply for the Special State Reserve Funds. The amount allotted is based on what is submitted for an individual child’s needs. We will be submitting reimbursement for the ADA ramp; the ADA changing table; and the salary for the One-to-One Paraprofessional/Co-Teacher that was required for a scholar needing additional accommodations.

Fund Name	PEAK Allotment	Status	Purpose
<i>Special State Reserve Funds</i>	<i>Based on needs per student</i>	Draft Started	For newly enrolled children with disabilities who have high cost needs documented in their IEPs. Intended to assist Local Education Agency (LEA)/Charter Schools with emergency, unforeseen situations that are accompanied by an unexpected fiscal burden.

Student Application Instructions

Asheville PEAK Academy (11F) Charter District - FY 2022 - Special State Reserve Program - Rev 0 - Special State Reserve Funds

Go To

Instructions

1. From the drop-down menu with "District Level" displayed, select **Add Grant Application**.
2. Enter the **Student's PowerSchool Number** for the Grant Application Name. This will add the application to the drop-down menu.
3. Again select the drop-down menu and **select the application with the student's PowerSchool Number**. This will cause a new page to appear below the drop down menu.
4. **Select the Student Application page**. The student's PowerSchool Number will be at the top of the page. Complete the application.
5. To add another student application, use the drop-down menu and select Add Grant Application again and use this student's PowerSchool number, and complete the application for this student.
6. **If the District decides not to submit a student's application**, select Delete Grant Application from the drop-down menu. On the new page, select the application containing the student's Power School number and click the delete button.
7. **If the student's PowerSchool Number was entered incorrectly**, select Rename Grant Application, select the incorrect application and provide a new name with the correct PowerSchool number.
8. All student applications will be submitted together. When all student applications have been entered and the district is ready to submit the application, change the status to Draft Completed.

Other Federal Grants

Fund Name	PEAK Allotment	Status
ESSER III PRC 181	\$307,964.00	Draft Started
ESSER II PRC 171	\$137,192.00	Submitted (Waiting Approval)
ESSER III PRC 192 & 193	\$1,099.00	Approved
IDEA	\$20,264	Approved
Consolidated Funds (Title I - V) PRC 50 & PRC 103	\$46,210.00	Approved
Total Funds Available to PEAK	\$512,729.00	

Federal funds are not deposited into our bank account. They are housed in BAAS at NCDPI. Acadia draws down the funds once we submit receipts. Follows the same procedure as the federal NC Access Grant.

Free & Reduced Lunch Status (as of 5/5/22)

Status	40 Returned	%
Reduced	8/40	20%
Free	32/40	80%

Status (Entire School)	40/74 Returned	%
Reduced	8/74	11%
Free	32/74	43%
Unknown	34/74	46%