

6/20/2023

PEAK BOARD MEETING Minutes

Meeting opened at 5:37PM.

Board Members present:

Dr. Dwight Mullen

Robby Russell

Kerry Friedman

Andy Barnett

Crystal MacKinnon

Ms. Kathey Avery (arrived late)

David Robinson (arrived late)

Staff:

Ms. Brenda Tipton

Ms. Kidada Wynn

Ms. Camesha Minto

Ms. Arleen Bailey

Public Comment:

- No Public Comment

Consent Agenda:

- Acting Board Chair, Robby Russell, entertained a motion to approve the consent agenda. Kerry Friedman moved to accept and Andy Barnett seconded. Quorum members voted to approve the consent agenda. None opposed

Approval of Minutes:

- Acting Board Chair, Robby Russell, entertained a motion to approve the minutes from the 5/10/2023 meeting. Kerry Friedman moved to accept and Dwight Mullen seconded. Quorum members voted to approve the minutes. None opposed.

School Leader's Report: Ms. Wynn

- Malik Anderson, EC Director, is currently out of the office due to an injury he sustained that required emergency surgery.
- Updated Board on successful graduation/awards ceremony.
- Summer Reading Boot Camp is off to a great start! Numbers started out a little low due to the holiday but are building daily. There are 77 scholars registered to attend. We anticipate an average of 60-65. Attendees are made up of current and upcoming PEAK Scholars.
- Four of the new seven teachers hired for the new school year are part of the Summer Reading Boot Camp staff.
- Scholars who were not proficient in testing will have the opportunity to retest for math and reading during Summer Reading Boot Camp.

- Scholar enrollment for 2023-2024 school year is currently at 160. Grades 1,3, and 5 are at capacity. Building capacity was determined to be 175.
- Work is progressing with the backflow unit needed for the building to become PreK compliant. They anticipate to begin PreK class in mid September.
- Noted that next year is our third year and an audit year from NC Charter Schools.
- Ms. Wynn informed us that DPI would be making the first of many visits to the school on Thursday, 6/22/2023. This will be a meeting to tour the school and to go over some things they'll be looking at in the coming year during our audit.
- During the financial update, Ms. Wynn and Mr. Russell presented the proposed budget for the 2023-2024 school year.
 - We will be losing ESSER and NCACCESS grants as they were brought about by Covid and will be expiring. There will be a need to supplement those funds through various efforts such as pursuing new, different grants and fundraising.
 - During discussion of the budget and how the funds are dispersed in three increments from the state, Mr. Russell informed the board that he will be approaching Mountain Biz Works and First Citizens Bank to provide the school a loan and line of credit for short term working capital purposes to cover any shortfall throughout the school year while awaiting funds to be dispersed by the state and grant organizations.
 - Acting Board Chair, Robby Russell entertained a motion to approve the 2023-2024 budget and to approve a resolution for PEAK Academy to borrow funds from Mountain Biz Works and First Citizens Bank. Kerry Friedman moved to accept the motion and Andy Barnett seconded. None opposed.
- On the Horizon:More from Ms.Wynn
 - Board Retreat for August 2023 - more details to follow
 - No room at PEAK for after school activities due to space and numbers. Edington and Umoja have both offered sponsorships for PEAK scholars to attend their after school programs at no cost to parents. PEAK will provide transportation to these programs. More information on this to follow as details are finalizes.
 - Welcome to the remaining three new staff who will be making the move to Asheville in the coming weeks.
 - Continued work on the building to satisfy requirements for PreK to begin mid September
 - We are still looking at options for school lunch. Looking to reach out to Chartwell. More information to follow as it becomes available.
- Budget Planning for 23-2026: Prestige Solutions will help us for here.
- Meal Plan for 23-2024; our current vendor is trying but have limited ingredients.Right now, she is having difficulty finding another vendor with higher quality food.
 - She requests: can we approach the church for office space over in the main church? Checking in with Board Member Andy Barnett on this.
 - Noted that church has an institutional kitchen.
 - Currently we have solved the milk problem by buying in bulk from Sam's. About 3x more expensive.

- Discussion: What about the charter schools in AVL being a group purchase group?
- **Finance Report:**
 - We are beginning to close the fiscal year out.
 - The transition is being made from Acadia to Prestige Solutions with everyone involved working together to make the transition smooth.
- **Facilities Report:**
 - We need to have a discussion with the church about what is the mission with the homeless population during the warm weather months. We are still picking up needles and paraphernalia from their visits to campus.
 - Sheriff Miller and the BCSO will begin patrolling the campus more beginning in August and resume their early morning sweeps of the school grounds.
- Motion to go into Closed Session:
 - Moved by Kerry Friedman, seconded by David Robinson.
 - Moved to go into closed session at 7:15PM.
- Closed Session ended.
- Meeting adjourned at 8:00PM