

5/10/23

Board Meeting notes:

Members present:

Robby Russell

Dwight Mullen

Kathey Avery

Kerry Friedman

David Robinson

Absent: Andy Barnett

PEAK Staff:

Ms. Kidada Wynn

Ms. Brenda Tipton

Dr. Gordon Grant* Acting Secretary

1. Welcome and start at 5:46
2. Robby Russell: blanket vote on approving minutes from:
 - a. 2/14-04/19/23 (compression of approvals due to lack of quorum in those meetings.
 - b. Moved: Kerry Friedman; Second: Dwight Mullen
 - c. Vote: Aye
3. Exec Director's report: (See Kidada's notes to fill out this section)
 - a. **Accomplishments/Highlights**
 - i. List of applicants for scholars: to date, 154 scholars expected. By next board meeting, more likely.
 - b. Staffing Update:
 - i. Jonathan Yarborough to FL - was our former legal counsel.
 - ii. Replaced by Missy Spain as legal counsel * get this name from Robby.
 - c. HR and Financial Controller contracts signed.
 - d. Note that PEAK was mentioned at Asheville High Staff meeting as a charter school that was attracting young men of color. This is the narrative that we need to promote.
 - e. **Risks and Opportunities:**
 - i. Financial update
 1. Transition from Arcadia to Prestige by 6/30:
 - a. Note that we are keeping Acadia for Grant writing
 - b. Will move to Prestige for financial management
 2. Develop 2023-24 school year budget
 - ii. Personnel Files incomplete; HR consultant onsite visit the week of 5/22.
 - f. **Key Deliverables/Considerations**
 - i. Compliance Deliverables Underway
 1. Wood chips being brought in for playground
 2. We need to fix some fixtures such as:

- a. Hall Railings are coming out
 - b. Railings out to playground need to be replaced
 - c. (Note: Discussion around: does PEAK have responsibility for repairs? We will check lease.)
 - d. Note about use of church for office space: not unless we pay for more office space. Malik Anderson went to meeting with church and had the impression that every new use of space we would be billed for: \$500 for each office and \$1000 for fellowship hall. Sense of the meeting: PEAK does not exist to improve the Trinity United Methodist church building.
 - e. Noted that we may want to limit growth in the school to <170 scholars so that we can do a good job with the ones we have.
 - f. Noted that State legislation is considering giving 16K per student rather than 9K per student. Should this occur, PEAK will have more funding.
- ii. Working through Pre-K Certification** Note this will be key to inform parents interested in Pre k but pending state approval which will take time to confirm and we will need to be clear in informing our parents of that timetable.
 - iii. 2023-24 School Calendar presented:
 - 1. Moved to accept: David Robinson Second: Kerry Friedman
 - 2. Vote: Unanimous Aye
 - iv. Lawyer Missy Spain Contract needing approval. See notes above.
 - v. Year End Testing in process; DIBELS/ MAP/EOG

g. On the Horizon

- i. Partnership with Appalachian Mountain Community Health to provide free services to scholars (Dental, Vision, Physical and mental wellness) School based therapist visited and was impressed by PEAK.
<https://www.amchc.org/>
- ii. Plan fundraising events (i.e. Better Together at UNCA) Need to get a contact at UNCA confirmed; need to have a date set; another one at Stephens Lee. This is in October at UNCA; second event in spring?
- iii. We need to be careful that our sponsorship money is not paying for things paid by federal and state ADM per pupil money - salaries and operating expenses. IS paying for: food; uniforms, etc.
- iv. Discussion: Noted that land for a future school: land from reparations money? New Bethel Church area? Shiloh redevelopment group. Ideas thrown out.
- v. Food service discussion: We are paying 9,000 per month to Southside; need to do better: what about using the kitchen at Haywood Lounge across Haywood. If we showed up with a person to run the kitchen, could be a good thing.

- vi. Americorps: for 7500 we get a 40 hour a week person. It's a deal!!!
Americorps gives a lot of really good value for the investment.

4. Other Business:

- a. The 990 file for the fiscal year 2022 is moved to adopt:
 - i. Kerry Friedman moves; David Robinson seconds
 - ii. Vote: Aye
- b. Crystal MacKinnon as a new Board member for PEAK - she is eager to serve and thought highly of.
 - i. Motion: Kerry Friedman; Second: David Robinson
 - 1. Discussion: what "class" will she be in? Need to have bylaws amended.
 - 2. Vote: motion carried.
 - ii. Need to have Kidada as signer at bank account First Citizens and Dr. Poole removed.
 - 1. Moved: Kerry Friedman; Second: David Robinson
 - a. Vote: Aye.

5. Internet Safety Policy Approved:

- a. Mirrors ACS and BCS policies
- b. Moved: Kerry Friedman; Second David Robinson
- c. Vote: Aye.

6. Additional Announcements:

- a. Dr. Grant described going to Camp Mondamin as Asst Director
 - i. Will be available to help get PEAK kids to camp.
 - ii. Will be available to assist PEAK as a community member
 - iii. Does believe in the mission of the school and the kids and staff; Believes that the school does need a person working as assistant principal to be visible and supportive of teachers and parents and making effective communication.
 - iv. Noted: Kerry Friedman made matter of record appreciation for Gordon Grant to step in and assist the school in February through June. Voice approval of this.
- b. Last day of work at PEAK - June 9th
- c. Dr. Mullen - let's be sure that we are being bilingual in our publications. Need help with this. Discussion: Verbatim does some good work but not all workers.
 - i. Noted that currently all our documents going out are bilingual
 - ii. Facebook posts bilingual
 - iii. Bright Arrow calls are bilingual.
- d. **Next board meeting: Tuesday, June 27th, 5:30 p.m.**

Motion to adjourn meeting at 7:16:

Meeting adjourned.