

7/11/2023

## PEAK BOARD MEETING Minutes

Meeting opened at 5:33PM.

### **Board Members present:**

Robby Russell

Kerry Friedman

Andy Barnett

Crystal MacKinnon

Ms. Kathey Avery (arrived late)

David Robinson (arrived late)

Dr. Dwight Mullen (arrived late)

### **Staff and Visitors:**

Ms. Brenda Tipton

Ms. Kidada Wynn

Ms. Iesha Gilliam

Ms. Misty Beck

### **Public Comment:**

- No Public Comment

### **Consent Agenda:**

- Acting Board Chair, Robby Russell, entertained a motion to approve the consent agenda. Andy Barnett moved to accept and Kerry Friedman seconded. Quorum members voted to approve the consent agenda. None opposed

### **Approval of Minutes:**

- Acting Board Chair, Robby Russell, entertained a motion to approve the minutes from the 6/20/2023 meeting. Andy Barnett moved to accept and Crystal MacKinnon seconded. Quorum members voted to approve the minutes. None opposed.

### **School Leader's Report: Ms. Wynn:**

- Scholar enrollment for 2023-2024 school year is currently at 167.
- Contracts: New and renewal contracts are underway. To date, we have 23 full time and 1 contracted teacher. We look to contract a Spanish and PE teacher as well.
- Discussed building a substitute teacher list.
- Work is progressing with the backflow unit needed for the building to become PreK compliant. We have three of four estimates already. A decision will be made after the fourth estimate comes in. Building to be readied for new classrooms after Summer Reading Camp is over.
- Armani Meadows with the Buncombe County Sheriff's Office will be conducting an Active Shooter Drill during Professional Development. He will also be updating and reconnecting cameras after the firewall installation.

- Compliance Deliverables Underway:
  - School Parental Involvement Policy
  - PAPA Membership Application
  - Head Start MOU
  - NC Statement of Assurances Compliance in accepting Federal Dollars
    - NC Prayer Certification and Single Set of Assurances
    - NC Debarment Certification
    - NC Statement of Assurances for Title IV
      - The Elementary and Secondary Education Act of 1965
      - The Every Student Succeeds Act of 2015
    - NC Statement of Assurances for Title I, Part A
      - The Elementary and Secondary Education Act of 1965
      - The Every Student Succeeds Act of 2015
    - NC Statement of Assurances for Title II, Part A
      - The Elementary and Secondary Education Act of 1965
      - The Every Student Succeeds Act of 2015
- As part of the annual requirement of the Consolidated Grant Application for any Title grants (i.e., Title I, Title II, and Title IV all mentioned above), Board Chair, Robby Russell, made a motion to execute a certificate allowing Executive Director Wynn to sign and submit to these documents for submission of the consolidated application on behalf of the school. Kerry Friedman moved to accept and David Robinson seconded. None opposed.
- **Financial Update:**
  - Robby Russell informed the board that First Citizens Bank has provided the school with a \$150,000.00 line of credit for short term working capital purposes to cover any shortfall throughout the school year while awaiting funds to be dispersed by the state and grant organizations.
  - Mr. Russell has sent all information needed for Mountain Biz Works to approve a line of credit and is awaiting a response.
- On the Horizon: More from Ms. Wynn
  - We are still looking at options for school lunch. Equal Plates (Southside Kitchen) has agreed to decrease our cost but will implement a delivery fee. A meeting is scheduled with Chartwell. Ms. Wynn reached out to Purple Pig, but they were too expensive. More information to follow as it becomes available.
  - We are in the last week of summer programming. Scholars are retesting.
- Motion to go into Closed Session:
  - Moved by Kerry Friedman, seconded by Andy Barnett.
  - Moved to go into closed session at 6:50PM.
- Closed Session ended.
- Meeting adjourned at 7:06PM.