



## Board of Directors Meeting

PEAK Boardroom  
133 Livingston St  
Asheville, NC

**7/9/24 5:30 PM**

Present: David Robinson, Gene Bell, Andy Barnett, Kerry Friedman, Kathey Avery, Dwight Mullen, Crystal MacKinnon (via zoom)

Staff: Kidada Wynn, Joyce Hicks

- 5:45PM: GB commences the meeting.
- GB opens Public Comment; there is none.
- DR moves to approve the Consent Agenda; KF seconds; none oppose.
- Approval of 6/11/24 Minutes. DR motions; KF seconds: none oppose.
- JH begins a financial update for the 24-25 school year.
  - State auditors will be on site beginning July 25th; the move will not affect the audit.
  - Lack of adequate administrative staffing is causing certain admin task completion lags
  - KW informs the Board of a new hire, Kimberly Landon, to take on financial and admin duties; has banking background.
  - JH resumes her report: ARPA grant has been fulfilled; final reporting submitted on 6/28/24.
  - Highlights urgency surrounding fundraising efforts, suggests developing a grant tracker, as well as setting a goal for the annual fundraising event. Also identify and plan a scholar-led school fundraiser.
  - Ongoing review and tracking against last year's corrective action plan are underway; improvements and changes to internal controls are being made as advised.
  - Review of legal and tech services; these need deeper review to seek cost savings.
- Kidada Wynn begins the School Leader's Report
  - EC position and two IA positions in the budget not yet filled.
  - Consideration requested for part-time Executive Assistant for Mrs. Wynn; while not in the recent budget, due to a recent leadership staff member's departure,

funds could be re-allocated, per JH. Also noted is that our impending move will yield savings, freeing up further funds to be reallocated in the budget.

- Motion to approve move to Edington Center at 133 Livingston St; CM makes motion; DR seconds; None oppose.
  - Discussion on how to notify staff, families, and other stakeholders.
- Immigration update: new attorney has identified mistakes former representation made on applications; corrective action is being taken.
  - Review required by Board to define immigration support offered to staff.
- Committee Reports/Board Discussions
  - Fundraising – reminder of urgency per JH; no additional discussion.
  - Facilities/Building updates – discussion surrounding broader logistics of move.
- 8:30PM: CM moves to go into closed session; KA seconds; none oppose.
- 8:46PM: DR moves to come out of closed session and adjourn open session; GB seconds; none oppose.

Next Meeting August 13, 2024 at 5:30PM

Submitted by Board Secretary Crystal MacKinnon on July 23, 2024